

SPRINGVILLE COMMUNITY SCHOOL DISTRICT
Springville, Iowa

BOARD MINUTES – JANUARY 15, 2020

NOTE: These minutes are unofficial until approved by the Board at the next regular meeting.

REGULAR BOARD MEETING

Board President, Kate O'Brien-May, called the regular board meeting to order at 6:00 pm on Wednesday, January 15, 2020. Roll call vote as follows: Albert Martin; Kate O'Brien-May; Amy Hosek, Leisa Breitfelder, and PJ Hoyt were present. Superintendent Pat Hocking, Secondary Principal Nick Merritt, Elementary Principal Shannon Robertson, Board Secretary Stacey Matus, and guests present.

RECOGNITION OF VISITORS AND PUBLIC COMMENTS

Board was addressed regarding placement of items on the agenda, change of meeting times to 6:00 pm, knowledge of board policy, data driven decision making, 28E agreement details, and benefits of attending IASB's professional learning opportunities.

BOARD COMMENTS

None

APPROVAL OF AGENDA

Leisa Breitfelder made a motion to accept the recommendation to approve the agenda as presented. All ayes, motion carried.

WORK SESSION

Superintendent Hocking, PJ Hoyt, Amy Hosek, and Albert Martin shared information from the IASB "Leadership Essentials for School Boards" workshop they attended on January 9, 2020. Highlights of work session: Helpful in understanding the standards for the superintendent evaluation and setting criteria; Standards are expected to change this summer; Meeting 3 to 4 times a year for more frequent, open communication; Awareness and progress of set goals; Align goals with standards; Evaluation tool is used for improvement, measurement, and accountability, and should be a positive process; IASB provides step by step guidance on the superintendent evaluation process, providing simplicity and consistency for school boards; Reviewing and adopting budget parameters; Enrollment drives 75% of the budget; Understanding the audit report; Roles of the board vs role of the superintendent; Nick Merritt and Shannon Robertson gave an overview of the Iowa Teaching Standards, teacher evaluation documents, and processes; Ultimate goal is to affect student achievement and student success; Individual Professional Development Plans focus on a school, district, or PLC related goals; Provides valuable feedback for teachers; IASB set to review our current board policies in March.

PUBLIC HEARING ON 2020-2021 SCHOOL CALENDAR

President O'Brien-May opened the public hearing for the 2020-21 academic calendar at 6:50 pm; motion made by Amy Hosek. All ayes, motion carried. Discussion: Total student hours is 1114.5, an extra 34.5 hours above the 1080 minimum; Graduation on May 23rd, the week before Memorial Day; First student day August 24, 2020; Last student day May 27, 2021; Regularly scheduled early dismissals on Wednesdays provide valuable professional development time for teachers; Good Friday as a no school day, unless needed for a snow make up day; Question on observation of Martin Luther King Day; Mr. Hocking explained that rather than taking a day off school it is an opportunity to be purposeful and deliberate in the classroom to educate students about Martin Luther King; Possible to move February 8th PD day to February 15th. Superintendent Hocking will bring the calendar back for board approval at the February meeting. President O'Brien-May closed the public hearing at 6:59 pm; motion made by PJ Hoyt. All ayes, motion carried.

ACTION ITEMS

APPROVE 28E AGREEMENTS

Albert Martin made a motion to accept the recommendation to approve the following 28E agreements with the Lisbon Community School District for the 2020-2021 school year: Superintendent; Buildings and Grounds Director; Transportation; Curriculum Coordinator; and Food Service Director. There was discussion on the agreements being approved as a position not a person. Director Breitfelder requested to see examples of each 28E agreement prior to approving the documents. Vice President Martin made a motion to withdraw his original motion and requested to table the approval of 28E agreements until the February board meeting. Amy Hosek made a motion to table this agenda item until next board meeting. All ayes, motion carried.

APPROVE OPEN ENROLLMENT

Albert Martin made a motion to accept the recommendation to approve an open enrollment request from the Springville CSD to the Marion Home School Assistance Program effective immediately. All ayes, motion carried.

APPROVE MODIFIED ALLOWABLE GROWTH REQUEST AT-RISK/DROPOUT PREVENTION

Leisa Breitfelder made a motion to accept the recommendation to submit a request to the School Budget Review Committee in the amount of \$56,707.00 for modified supplemental amount expenditures necessary to implement the 2020-2021 At-Risk and Dropout Prevention Program plans as approved by the Springville CSD school board. Roll call vote as follows: PJ Hoyt, aye; Kate O'Brien-May, aye; Leisa Breitfelder, aye; Amy Hosek, aye; Albert Martin, aye. Motion carried.

REVIEW AND APPROVE BOARD POLICY 100 SERIES – 1ST READING

Leisa Breitfelder made a motion to accept the recommendation to review and approve the first reading of board policy 100 series: #100-Legal Status of the School District; #101-Educational Philosophy of the School District; #102-Equal Educational Opportunity and Non-Discrimination Policy; #102E1-Notice of Non-Discrimination; #102E2-Student and Parental Rights; #102E4-Grievance Documentation; #102R1-Grievance Procedure; #103 Long-Range Needs Assessment; #103R1-Long-Range Needs Assessment Regulation. Discussion as follows: Director Breitfelder concerned with the Equity Coordinator being a counselor and not an administrator according to Title IX regulations and recommends making this change; Question if board policy #102E2 should be titled Section 504 Student and Parent Rights; Recommend reviewing the Grievance Complaint Form to give it more substance and to remove the need for an administrator's signature; Recommendation that the grievance process goes through the 504 Coordinator; Efforts need to be made to heighten students awareness of the grievance procedures and policies in place. Superintendent Hocking reminded board members that after IASB's review of our policies we may need to revisit series 100, but will note comments and make necessary changes. All ayes, motion carried.

APPROVAL OF CONTRACTUAL/PERSONNEL ITEMS

Albert Martin made a motion to accept the resignation from Rebekah Loy, Special Education Paraprofessional and Valerie Stone, JV/V Assistant Softball Coach. All ayes, motion carried.

DISCUSSION ITEMS

GOOD NEWS SHARING

Superintendent Hocking gave the board members the opportunity to review and comment on the topics submitted by staff for "Good News Sharing". Topics of good news: Oriole Pride Week projects, service, and learning; Appreciation to Springville Foundation for their donation to purchase additional equipment for the weight room to accommodate participation growth in the weight lifting class; TRC Honor Band participation; 2nd grade science unit; 5th and 6th grade research projects on the Oregon Trail and global diseases; 1st grade learning short vowel sounds and plant unit; New PK drinking fountain; 4th grade classroom leadership roles and aquatic environment learning.

BOARD POLICY REVIEW

Superintendent Hocking asked board members to review board policy series 200 for the February board meeting.

STRATEGIC PLAN DISCUSSION

Superintendent Hocking and President O'Brien-May will meet with John Speer, GWAEA CEO, on February 6, 2020 to begin the process for developing a strategic plan for the Springville CSD. A strategic plan provides great guidance for boards in any organization. Members of the board are looking forward to this process to provide focus, clarity, and tools for communication.

ADMINISTRATIVE REPORTS

Superintendent Pat Hocking reported on the following: IASB email format change; Next month we will begin our February board meeting at 5:00 for training on Interest Based Bargaining; Intend to invite staff at 4:30 for a light meal and opportunity to visit with board members prior to the meeting; Considering using board management software system, Simbli, in an effort to streamline board packets and efficiently manage time.

Elementary Principal Shannon Robertson reported on the following: Staff members were appreciative of the opportunity to participate in the first of five scheduled LETRS trainings; Preparing students for the April ISASP assessments.

Secondary Principal Nick Merritt reported on the following: Oriole Pride Week was a huge success and intends to work on a presentation to showcase all of the activities of the week; Mr. Merritt especially thanked the secondary staff for their hard work and sacrifices they made during this week to provide a different learning experience for the students; Thankful to the students for their great attitudes and willingness to participate; Appreciation for our community, Presbyterian Church for use of their kitchen, speakers, volunteers and donations; Overall a very good academic, service based learning week.

NEXT MEETING DATES

Regular board meeting date Wednesday, February 19, 2020 at 5:00 pm; Regular board meeting date Wednesday, March 25, 2020 at 6:00 pm.

MID-YEAR SUPERINTENDENT REVIEW-CLOSED SESSION SECTION 21.5(1)(i)

Amy Hosek made a motion to accept the recommendation to go into closed session at 7:43 pm as provided in Section 21.5(1)(i) of the Open Meetings Law to evaluate the professional competency of an individual whose performance is being considered to prevent the needless and irreparable injury to that individual's reputation, as that individual has requested a closed session. Roll call vote as follows: O'Brien-May, aye; Leisa Breitfelder, aye; Amy Hosek, aye; Albert Martin, aye; PJ Hoyt, aye. Motion carried. Present in the closed session: Hocking, O'Brien-May, Martin, Breitfelder, Hosek, Hoyt, and Matus. The board resumed open session at 9:02 pm.

APPROVAL OF CONSENT AGENDA

Leisa Breitfelder made a motion to approve the consent agenda items as presented. All ayes, motion carried.

- Minutes from the December 16, 2019 board meeting.
- Financial reports and activity report as presented.
- List of bills and claims as presented.

ADJOURNMENT

There being no further business President O'Brien-May declared the meeting adjourned at 9:04 pm.

Stacey Matus, Board Secretary

Kate O'Brien-May, President